

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

March 14, 2024

6:00 PM

Small Cafeteria of the High School

AGENDA

1. Call to Order/Pledge of Allegiance

Approval of Agenda

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of March 14, 2024.

Motion for approval by _____, seconded by _____, all in favor ____-____.

2. Presentations:

- Student Presentation – High School Student
- Budget Presentation – Gary Barno
- Epic Program – Enhancing Family School Community Partnerships - Laurie Elliott
- Superintendent Update – Michael Pullen

3. Reports and Correspondence:

- Board of Education Building Liaisons
 - Elementary School –John Boogaard
 - Middle School – Shelly Cahoon
 - High School – Linda Eygnor
 - Cougar Ops – Tina Reed
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Jasen Sloan, Paul Statskey
- Audit Committee –John Boogaard, Shelly Cahoon, Paul Statskey
- District Safety Committee –
- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed
 - First Reading: The following policies are being submitted for a first reading.

5000	Non-Instructional/Business Operations	
5312	District-Owned Cell Phones Assigned to Individual Employees	Delete

➢ The following policies are being submitted as reviewed.

1000	By Laws	
1336	Duties of the School Attorney	Reviewed
5000	Non-Instructional/Business Operations	
5110	Budget Planning and Development	Reviewed
5310	Expenditures of School District Funds	Reviewed

- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier

4. Public Access to the Board:

This time is provided for residents of the District to address the Board of Education. Persons wishing to speak must complete the sign in sheet and be recognized by the President. The speaker will be allowed three minutes to address the Board of Education.

5. Consent Agenda:

A motion for approval of items as listed under the CONSENT AGENDA ITEMS is made by _____, and seconded by _____ any discussion- All in favor ___ - ___.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of February 8, 2024.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of February 22, 2024.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated December 1, 6, 13, 20, 2023, January 3, 9, 10, 24, 31, February 2, and 13, 2024; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

14698	14842	14080	15030	13762	14661	14118	14879	14902	14943
14996	13076	14455	13292	12767	14666	13169	13014	14114	13009
IEP Amendments:									
15037									

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. 2024-2025 Academic School Calendar

The proposed 2024-2025 school calendar has been developed with collaboration from school administrators, the North Rose -Wolcott Teachers’ Association and Wayne - Finger Lakes BOCES.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Academic Calendar for the 2024-2025 school year.

e. Personnel Items:

1. Letter of Resignation – Michael Scharvella

Michael Scharvella has submitted a letter of resignation as Special Education Teacher and all other positions held in the District.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Michael Scharvella as Special Education Teacher and all other positions held in the District effective March 1, 2024.

2. Letter of Resignation – Laurie Crippen

Laurie Crippen has submitted a letter of resignation as Musical Costume Designer.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Laurie Crippen as Musical Costume Designer effective March 1, 2024.

- 3. Temporarily Provisionally Appoint School Bus Driver Trainee – Danielle Garcia
Todd Henry recommends Danielle Garcia as a School Bus Driver Trainee.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the temporary provisional appointment of Danielle Garcia as a School Bus Driver Trainee, conditional upon a criminal history check according to Commissioners Regulation §80-1.11 and Part 87 at a rate of pay of \$20.00/hr. effective March 4, 2024-June 3, 2024.

- 4. Appoint Maintenance Worker – James Yager
Benjamin Stopka recommends James Yager to the position of Maintenance Worker.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of James Yager as a Maintenance Worker, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: March 4, 2024-March 3, 2025
Salary: \$18.25/hr.

- 5. Provisionally Appoint Director of Facilities II –Jeremy Sebastiano
Frederick Prince recommends Jeremy Sebastiano to the position of Director of Facilities II.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves provisional appointment of Jeremy Sebastiano as Director of Facilities II, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 effective March 18, 2024. Contract is on file with the District Clerk.

- 6. Co-Curricular Appointments
The following individuals are being recommended to fill co-curricular positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2023-24 school year.

Name	Bldg.	Title	Step	Year	Salary
Michael Virts		Athletic Event Staff			Per NRWTA contract
Yvonne Bishop	MS	Musical Costume Designer	1	2	\$446

- 7. Coaching and Athletic Department Appointments
Marc Blankenberg recommends the following individual to fill a coaching position.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointment for the 2023-24 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Girls Track & Field Coach	Modified	Adam Bishop	1	1	\$2,478

8. Appoint Chairperson for the Annual Budget Vote and Election of Board Members

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Chelsey Palmer as the Chairperson of the Annual Budget Vote and Election of Board Members on May 21, 2024.

9. Appoint Alternate Chairperson for the Annual Budget Vote and Election of Board Members

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the appointment of Carrie Brown as the Alternate Chairperson of the Annual Budget Vote and Election of Board Member on May 21, 2024.

10. Election Workers for the Annual Budget Vote and Election of Board Members

Approval of the following individuals to work at the Annual Budget Vote and Election of Board Members.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work at the May 21, 2024 Annual Budget Vote and Election of Board Members to serve as Chief Inspector of Election, Inspectors of Election, and Assistant Clerks at \$17.50 per hr.

<u>Name</u>	<u>Name</u>
Ruth Martin	Kathy Topping
William Fisher	

11. Election Workers for the Annual Budget Vote and Election of Board Members

Approval of the following individuals to work at the Annual Budget Vote and Election of Board Members.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work at the May 21, 2024 Annual Budget Vote and Election of Board Members to serve as Inspectors of Election and Assistant Clerks, pay is per the NRWSEA contract.

<u>Name</u>	<u>Name</u>
Jamie Smith-Bundy	Sarah Munger
Jennifer Bundy	Carrie Brown
Chesley Palmer	Jennifer Kerr

12. Election Worker for the Annual Budget Vote and Election of Board Members

Approval of the following individual to work at the Annual Budget Vote and Election of Board Members.

RESOLUTION:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following four (4) propositions as they will be presented to the voters on May 21, 2024.

Proposition No. 1: 2024-25 Budget

Shall the budget for the North Rose-Wolcott Central School District (the “District”) for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as presented by the Board of Education, in the amount of \$xxxxxx be approved and adopted, the required funds be appropriated and the necessary real property taxes required be raised by a tax on the taxable property in the District to be levied and collected as required by law?

Proposition No. 2: Transportation Purchases and Expenditures

Shall the Board of Education of the North Rose-Wolcott Central School District, be authorized to purchase the following motor vehicles for use in student transportation: four (4) 64-passenger school buses and one (1) 30-passenger handicapped bus at an aggregate cost of \$810,026, less any trade in value, with such sum to be paid from an expenditure of \$657,026 from the District’s existing Capital Reserve Fund (known as the “Bus Purchase Capital Reserve Fund”), established by the voters of the District in May 2023; and that the District shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to the vehicles hereby authorized to be acquired?

If necessary, due to space constraints on the voting ballot, said proposition may be presented in substantially the following abbreviated form:

Shall the Board of Education of the North Rose-Wolcott Central School District be authorized to purchase four (4) 64-passenger school buses and one (1) 30-passenger handicapped bus at an aggregate cost of \$810,026, less any trade in value, with such sum to be paid from an expenditure of \$657,026 from the District’s existing Capital Reserve Fund, established by the voters in May 2023 and the District further authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to the vehicles hereby authorized to be acquired?

Proposition No. 3: Annual Appropriations For Wolcott Public Library and Rose Free Library

Shall the annual sum collected by the North Rose – Wolcott Central School District as required by New York State Education and Municipal laws for the 2024-25 operating budgets of the Wolcott Public Library and the Rose Free Library, as determined by both Library Boards of Trustees, be increased by \$13,000.00 to the total sum of \$236,100.00 annually, to be allocated in the amounts of \$135,000 to the Wolcott Public Library and \$101,000.00 to the Rose Free Library?

Proposition No. 4: Authorization to Fund Repair Reserve

Shall the Board of Education of the North Rose-Wolcott Central School District be authorized and directed to transfer Two Hundred and Fifty Thousand dollars (\$250,000.00) from the Liability Reserve established by the District June 30, 2003, to the Repair Reserve; and

BE IT FURTHER RESOLVED, that an initial deposit not exceeding Twenty-five thousand dollars (\$25,000.00) shall be transferred from the 2023-24 unreserved, unappropriated general fund balance to the Repair Reserve Fund; and

BE IT FURTHER RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District and/or its designee(s) is hereby authorized to take any and all action necessary to effectuate the funding of the Repair Reserve, as described herein.

If necessary, due to space constraints on the voting ballot, said proposition may be presented in substantially the following abbreviated form:

Shall the Board of Education of the North Rose-Wolcott Central School District be authorized and directed to transfer Two Hundred and Fifty Thousand dollars (\$250,000.00) from the Liability Reserve established by the District June 30, 2003, to the Repair Reserve; and that an initial deposit not exceeding Twenty-five thousand dollars (\$25,000.00) shall be transferred from the 2023-24 unreserved, unappropriated general fund balance to the Repair Reserve Fund?

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were ___ - votes in favor of the resolution and - ___ - votes against the resolution as follows:

Lucinda Collier	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no
Shelly Cahoon	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no

A motion for approval of item b is made by _____ and seconded by _____,

b) **Notice of Public Hearing and Annual School District Election**

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following:

Section 1: That pursuant to §2004(1) of the Education Law, as amended, the annual school district budget vote and election of the North Rose - Wolcott Central School District, shall be conducted in the North Rose-Wolcott High School, 11631 Salter-Colvin Rd., Wolcott, NY on Tuesday, May 21, 2024, for the purpose of voting by paper ballot upon the propositions hereinafter set forth. Polls for the purpose of voting shall be kept open between the hours of 12:00 noon and 8:00 PM local time.

Section 2: That the Public Hearing on the proposed school budget will occur Thursday, May 9, 2024 at 6:00 PM in the High School Auditorium in said school district.

Section 3: That the notice of said public hearing and annual school election, including the propositions to be voted upon, shall be in substantially the following form:

LEGAL NOTICE
 NOTICE OF ANNUAL SCHOOL DISTRICT ELECTION &
 PUBLIC HEARING ON PROPOSED BUDGET
 North Rose - Wolcott Central School District
 Wolcott, New York

NOTICE IS HEREBY GIVEN by the Board of Education of North Rose - Wolcott Central School District, Wayne County, New York that the annual election of the school district shall occur on the 21st day of May, 2024, in the North Rose - Wolcott High School, 11631 Salter-Colvin Rd., Wolcott, New York from 12:00 noon until 8:00 PM for the purpose of voting, by paper ballot upon the propositions hereinafter as follows:

Proposition No. 1: 2024-25 Budget

Shall the budget for the North Rose-Wolcott Central School District (the "District") for the fiscal year commencing July 1, 2024 and ending June 30, 2025, as presented by the Board of Education, in the amount of \$xxxxxx be approved and adopted, the required funds be appropriated and the necessary real property taxes required be raised by a tax on the taxable property in the District to be levied and collected as required by law?

Proposition No. 2: Transportation Purchases and Expenditures

Shall the Board of Education of the North Rose-Wolcott Central School District, be authorized to purchase the following motor vehicles for use in student transportation: four (4) 64-passenger school buses and one (1) 30-passenger handicapped bus at an aggregate cost of \$810,026, less any trade in value, with such sum to be paid from an expenditure of \$657,026 from the District’s existing Capital Reserve Fund (known as the “Bus Purchase Capital Reserve Fund”), established by the voters of the District in May 2023; and that the District shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to the vehicles hereby authorized to be acquired?

If necessary, due to space constraints on the voting ballot, said proposition may be presented in substantially the following abbreviated form:

Shall the Board of Education of the North Rose-Wolcott Central School District be authorized to purchase four (4) 64-passenger school buses and one (1) 30-passenger handicapped bus at an aggregate cost of \$810,026, less any trade in value, with such sum to be paid from an expenditure of \$657,026 from the District’s existing Capital Reserve Fund, established by the voters in May 2023 and the District further authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to the vehicles hereby authorized to be acquired?

Proposition No. 3: Annual Appropriations For Wolcott Public Library and Rose Free Library

Shall the annual sum collected by the North Rose – Wolcott Central School District as required by New York State Education and Municipal laws for the 2024-25 operating budgets of the Wolcott Public Library and the Rose Free Library, as determined by both Library Boards of Trustees, be increased by \$13,000.00 to the total sum of \$236,100.00 annually, to be allocated in the amounts of \$135,000 to the Wolcott Public Library and \$101,000.00 to the Rose Free Library?

Proposition No. 4: Authorization to Fund Repair Reserve

Shall the Board of Education of the North Rose-Wolcott Central School District be authorized and directed to transfer Two Hundred and Fifty Thousand dollars (\$250,000.00) from the Liability Reserve established by the District June 30, 2003, to the Repair Reserve; and

BE IT FURTHER RESOLVED, that an initial deposit not exceeding Twenty-five thousand dollars (\$25,000.00) shall be transferred from the 2023-24 unreserved, unappropriated general fund balance to the Repair Reserve Fund; and

BE IT FURTHER RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District and/or its designee(s) is hereby authorized to take any and all action necessary to effectuate the funding of the Repair Reserve, as described herein.

If necessary, due to space constraints on the voting ballot, said proposition may be presented in substantially the following abbreviated form:

Shall the Board of Education of the North Rose-Wolcott Central School District be authorized and directed to transfer Two Hundred and Fifty Thousand dollars (\$250,000.00) from the Liability Reserve established by the District June 30, 2003, to the Repair Reserve; and that an initial deposit not exceeding Twenty-five thousand dollars (\$25,000.00) shall be transferred from the 2023-24 unreserved, unappropriated general fund balance to the Repair Reserve Fund?

FURTHER NOTICE IS GIVEN that a copy of the statement of the estimated monies which will be required during the 2024-25 fiscal year for school purposes, specifying the purposes and the amount of each and a copy of the report of the amount of total assessed value of the final assessment roll(s) used in the budgetary process that is exempt from taxation will be available, upon request, to taxpayers in this District during the hours of 8:00 AM to 4:00 PM from May 7, 2024 to May 21, 2024, exclusive of Saturdays, Sundays and holidays, at each schoolhouse in

the District, the Rose Free Library, the Wolcott Public Library, and on the District website: www.nrwcs.org.

ELECTION OF MEMBERS OF THE BOARD OF EDUCATION

NOTICE IS ALSO GIVEN that petitions nominating candidates for the office of Board of Education member must be filed with the District Clerk no later than 5:00 PM local time, on April 22, 2024. Vacancies for school board members will occur as follows:

Two (2) Board Members will be elected at that time:

- One (1) term of five (5) years beginning – July 1, 2024-June 30, 2029 to succeed the following incumbent: Jasen Sloan
- One (1) term of five (5) years beginning – July 1, 2024-June 30, 2029 to succeed the following incumbent: Paul Statskey

Petitions to nominate a candidate for member of the Board of Education may be secured from the District Clerk at the District Office, 11631 Salter-Colvin Road, Wolcott, New York 14590, Monday through Friday, exclusive of legal holidays, between the hours of 8:00 AM and 5:00 PM. Each petition shall be signed by at least twenty-five (25) qualified voters of the district, and state the name and residence address of each candidate and the name and residence address of each signer.

FURTHER NOTICE IS GIVEN that the election of members of the Board of Education is at large. The candidate receiving the greatest number of votes cast will be elected.

NOTICE IS ALSO GIVEN that applications for absentee ballots may be obtained from the District Clerk between 8:00 AM and 4:00 PM Monday - Friday, excluding holidays. Applications must be received at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. The District Clerk must receive absentee ballots no later than 5:00 PM local time on Tuesday, May 21, 2024. A list of all persons to whom absentee ballots have been issued will be available for public inspection during regular business hours in the Office of the District Clerk on and after May 15, 2024 until May 20, 2024, except on Sundays, and such list will also be posted at the polling place or places at the election of members of the board of education.

NOTICE IS ALSO GIVEN, that pursuant to Section 2018-f of the Education Law, that applications for early mail ballots may be obtained at the Office of the District Clerk of the School District, during all days in which the School District is in session. Completed applications must be received by the District Clerk no earlier than April 22, 2024 and at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. The District Clerk must receive absentee ballots no later than 5:00 PM local time on Tuesday, May 21, 2024. A list of all persons to whom early ballots have been issued will be available for public inspection in the Office of the District Clerk during office hours on and after May 15, 2024 until May 20, 2024, except on Sundays, and such list will also be posted at the polling place or places at the election of members of the board of education. A challenge to an early voting ballot may not be made on the basis that the voter should have applied for an absentee ballot.

NOTICE IS ALSO GIVEN that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at (315) 594-2020 or tstjohn@nrwcs.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 PM on April 22, 2024. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

Section 4: That the school District Clerk is authorized and directed to cause such notice of the public hearing and annual school election to be given in substantially the form herein before prescribed by publishing the same four (4) times within the seven (7) weeks preceding the annual school election (May 21, 2024), the first publication to appear at least forty-five (45) days before the event, in the *Lake Shore News* and the *Finger Lakes Times* the official

district newspapers, and by giving such other notice as may be deemed advisable.

Dated: March , 2024

By Order of the Board of Education of the North Rose-Wolcott Central School District
Wolcott, NY 14590
Tina St. John, District Clerk

First Publication: April 3, 2024, Second through Fourth Publication: Weeks of: April 14, April 28, and May 5, 2024.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were -
___ - votes in favor of the resolution and - ___ - votes against the resolution as follows:

Lucinda Collier	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no
John Boogaard	Voting	___ yes	___ no
Shelly Cahoon	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no

c) **Resolution to Authorize the Unsealing and Opening of Ballot Box**

RESOLUTION TO AUTHORIZE AND DIRECT THE UNSEALING AND OPENING OF BALLOT BOXES CONTAINING VALID BALLOTS, TOGETHER WITH ENVELOPES CONTAINING DEFECTIVE OR SPOILED BALLOTS, EXCESS BALLOTS, AND VOID OR WHOLLY BLANK BALLOTS, RELATED TO THE SCHOOL DISTRICT’S ANNUAL MEETING ON MAY 23, 2023 AND THE DESTRUCTION OF SAID MATERIAL PER EDUCATION LAW § 2034(6)(b).

WHEREAS, the North Rose-Wolcott Central School District (“School District”) held its annual meeting and an election on May 23, 2023 and, after the ballots were counted and all statements required by Education Law § 2034 were made, all ballots, envelopes containing defective or spoiled ballots, excess ballots, and void or wholly blank ballots were gathered and placed into the ballot boxes, which were then securely locked and sealed by the School District’s inspector(s) of election and deposited by the chief inspector with the District Clerk; and

WHEREAS, the above-referenced ballot boxes have remained locked and sealed in said ballot boxes since that time and the ballot boxes have not been opened or unsealed; and

WHEREAS, a period of six months have passed from the date of the above-referenced annual meeting and election without any proceeding having been commenced concerning that meeting or vote; and

WHEREAS, under such circumstances, Education Law § 2034(6)(b) authorizes the Board of Education to direct the unsealing and opening of said ballot boxes and the destruction of all ballots contained therein, together with any unused ballots; and

THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT that it hereby authorizes and directs the School District Clerk to open and unseal the above-referenced ballot boxes and destroy all ballots contained therein, together with any unused ballots, envelopes containing unused ballots and any void or wholly blank ballots pursuant to Education Law § 2034(6)(b);

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were ___ votes in favor of the resolution and ___ votes against the resolution as follows:

Lucinda Collier	Voting	___ yes	___ no
Tina Reed	Voting	___ yes	___ no

John Boogaard	Voting	___ yes	___ no
Shelly Cahoon	Voting	___ yes	___ no
Linda Eygnor	Voting	___ yes	___ no
Jasen Sloan	Voting	___ yes	___ no
Paul Statskey	Voting	___ yes	___ no

Board Member Requests/Comments/Discussion:

Good News:

Informational Items:

- Claims Auditor Reports

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by ____, seconded by ____, with motion approved __-__. Time adjourned: __:__ p.m.

SUBJECT: ~~DISTRICT-OWNED CELL PHONES ASSIGNED TO INDIVIDUAL EMPLOYEES~~

~~A School District-owned cell phone or smart phone will be issued to a District employee when required by that employee's job duties, as determined by the Superintendent of Schools or designee.~~

~~Additionally, the following rules shall apply regarding the use of a District-owned cell phone or smart phone:~~

- ~~a) — The phone may not be used by anyone other than the School District employee.~~
- ~~b) — The Designee shall be allowed to use the District phone for personal use. However, the designee must reimburse the District on a monthly basis for any and all additional expenses resulting from his/her personal use.~~
- ~~e) — All use of a District-owned cell phone or smart phone must be in compliance with the District's Code of Conduct and all Board of Education policies, as well as applicable laws, rules and regulations.~~

SUBJECT: DUTIES OF THE SCHOOL ATTORNEY

The Board will appoint a school attorney to provide legal counsel to the District. The school attorney's duties may include:

- a) Providing legal representation to the District in proceedings before courts and administrative agencies;
- b) Providing legal opinions as requested by the Board or its agents, and consistent with any agreement between the District and the school attorney;
- c) Providing counsel in matters related to due process hearings; and/or
- d) Such other duties as are consistent with law and the scope of the school attorney's representation.

Book	North Rose-Wolcott Policy Manual
Section	5000 Non-Instructional/Business Operations
Title	Budget Planning and Development
Code	5110
Status	Active
Adopted	June 24, 1997
Last Revised	June 13, 2017

SUBJECT: BUDGET PLANNING AND DEVELOPMENT

Budget planning and development for the District is an integral part of program planning so that the annual operating budget may effectively express and implement programs and activities of the District. Budget planning is a year-round process involving participation of District-level administrators, principals, directors, coordinators, teachers, and other personnel. The process of budget planning and development will allow for community input and opportunities for public information and feedback.

The Superintendent has overall responsibility for budget preparation, including the construction of and adherence to a budget calendar. Program managers will develop and submit budget requests for their particular areas of responsibility after seeking the advice and suggestions of staff members.

Principals will develop and submit budget requests for their particular schools in conjunction with the advice and suggestions of staff members and their own professional judgment. Each school's budget request will be the principal's recommendation as to the most effective way to use available resources in achieving progress toward the approved educational objectives of the school. Program budgets and school budgets will reflect state and/or federal requirements, special sources of funding, and District objectives and priorities.

The Board will give consideration to budget requests, and will review allocations for appropriateness and for their consistency with the District's educational priorities.

All budget documents for distribution to the public will be in plain language and organized in a manner which best promotes public comprehension of the contents. Documents will be complete and accurate and contain sufficient detail to adequately inform the public regarding data such as estimated revenues, proposed expenditures, transfers to other funds, fund balance information, and changes in this information from the prior's submitted budget.

In accordance with Commissioner's regulations, the budget will be presented in three components which are to be voted upon as one proposition. The law prescribes the types of items to be included in each component and further prescribes that all relevant costs be included in the component.

- a. A program component which will include, but need not be limited to, all program expenditures of the District, including the salaries and benefits of teachers and any school administrators or supervisors who spend a majority of their time performing teaching duties, and all transportation operating expenses;
- b. A capital component which will include, but need not be limited to, all transportation capital, debt service, and lease expenditures; costs resulting from judgments and tax certiorari proceedings or the payment of awards from court judgments, administrative orders or settled or compromised claims; and all facilities costs of the District, including facilities leases expenditures, the annual debt service and total debt for all facilities financed by bonds and notes of the District, and the costs of construction, acquisition, reconstruction, rehabilitation or improvement of school buildings, provided that such budget will include a rental, operations and maintenance section that includes base rent costs, total rent costs, operation and maintenance charges, cost per square foot for each facility leased by the District, and any and all expenditures associated with custodial salaries and benefits, service contracts, supplies, utilities, and maintenance and repairs of school facilities; and

- c. An administrative component which will include, but need not be limited to, office and central administrative expenses, traveling expenses and all compensation, including salaries and benefits of all school administration and supervisors, business administrators, Superintendents of Schools and deputy, assistant, associate or other Superintendents under all existing employment contracts or collective bargaining, any and all expenditures associated with the operation of the Office of the Board, the Office of the Superintendent, General Administration, the School Business Office, consulting costs not directly related to direct student services and programs, planning and all other administrative activities.

Additionally, the Board will append to the proposed budget the following documents:

- a. A detailed statement of the total compensation to be paid to the Superintendent, and any Assistant or Associate Superintendent in the ensuing school year, including a delineation of the salary, annualized cost of benefits and any in-kind or other form of remuneration;
- b. A list of all other school administrators and supervisors, if any, whose annual salary for the coming school year will be at or above that designated in law for such reporting purposes, with the title of their positions and annual salary identified;
- c. A School District Report Card, prepared pursuant to Commissioner's regulations, which includes measures of the academic performance of the District, on a school by school basis, and measures of the fiscal performance of the District;
- d. A Property Tax Report Card prepared in accordance with law and Commissioner's regulations (see subheading Property Tax Report Card); and
- e. A Tax Exemption Report prepared in accordance with law (see subheading Tax Exemption Report).

The Board will ensure that unexpended surplus funds (i.e., operating funds in excess of the current school year budget, not including funds properly retained under other sections of law) have been applied in determining the amount of the school tax levy. Surplus funds means any operating funds in excess of 4%.

The proposed budget for the ensuing school year will be reviewed by the Board and publicly disseminated, in accordance with law, prior to its submission to District voters for approval.

District funds may be expended to inform the public regarding the annual budget and to present the annual budget to District voters; however, these funds will not be utilized to promote either a favorable or negative opinion of the proposed budget.

School District Report Card

Each year the District will supply data as required by the State Education Department (SED) and will receive a School District Report Card, sometimes referred to as a New York State Report Card. These provide enrollment, demographic, attendance, suspension, dropout, teacher, assessment, accountability, graduation rate, post-graduation plan, career and technical education, and fiscal data for public and charter schools, districts and the state. The School District Report Cards consist of three parts:

- a. Accountability and Overview Report - shows District/school profile data, accountability statuses, data on accountability measures such as ELA, Math, and Science scores, and graduation rates.
- b. Comprehensive Information Report - shows non-accountability data such as annual Regents examination results and post-graduate plans of students completing high school.
- c. Fiscal Accountability Supplement - shows expenditures per pupil and some information about placement and classification of students with disabilities.

School District Report Cards are also available online at the SED website.

Property Tax Report Card

Each year, the Board will prepare a Property Tax Report Card, pursuant to Commissioner's regulations, and will make it publicly available by transmitting it to local newspapers of general circulation, appending it to copies of the proposed budget made publicly available as required by law, making it available for distribution at the Annual Meeting, and otherwise disseminating it as required by the Commissioner.

The Property Tax Report Card will include:

- a. The amount of total spending and total estimated school tax levy that would result from adoption of the proposed budget, and the percentage increase or decrease in total spending and total school tax levy from the District budget for the preceding school year; and
- b. The projected enrollment growth for the school year for which the budget is prepared, and the percentage change in enrollment from the previous year; and
- c. The percentage increase in the average of the Consumer Price Indexes from January first of the prior school year to January first of the current school year as defined in Education Law; and
- d. The projected amount of the adjusted unrestricted fund balance that will be retained if the proposed budget is adopted; the projected amount of the adjusted restricted fund balance; the projected amount of the assigned fund balance; the percentage of the proposed budget that the adjusted unrestricted fund balance represents; the actual adjusted unrestricted fund balance retained in the District budget for the preceding school year; the percentage of the District budget for the preceding school year that the actual adjusted unrestricted fund balance represents; and a schedule of reserve funds setting forth the name of each reserve fund, a description of its purpose, the balance as of the close of the third quarter of the current fiscal year, and a brief statement explaining any plans for the use of each reserve fund for the ensuing fiscal year; and
- e. The District's school tax levy limit calculation. The District will submit its school tax levy limit calculation to the Office of the State Comptroller, SED and the Office of Taxation and Finance by March 1 annually. If a voter override of the tax levy limit is necessary, the budget vote must be approved by 60% of the District's qualified voters present and voting.

A copy of the Property Tax Report Card prepared for the Annual District Meeting will be submitted to SED in the manner prescribed by the Department by the end of the business day next following approval of the Property Tax Report Card by the Board, but no later than 24 days prior to the statewide uniform voting day (i.e., the third Tuesday in May).

The SED will compile such data for all school districts whose budgets are subject to a vote of the qualified voters, and will make this compilation available electronically at least ten days prior to the statewide uniform voting day. Links to each school year's property Tax Report Card can be found on the SED's official website.

Tax Exemption Report

A Tax Exemption Report will be annexed to any tentative or preliminary budget and will become part of the final budget. This report will be on the form as prescribed by the State Board of Real Property Services and will show the following:

- a. How much of the total assessed value of the final assessment roll(s) used in the budgetary process is exempt from taxation;
- b. Every type of exemption granted as identified by statutory authority;
- c. The cumulative impact of each type of exemption expressed either as a dollar amount of assessed value or as a percentage of the total assessed value on the roll;
- d. The cumulative amount expected to be received from recipients of each type of exemption as payments in lieu of taxes or other payments for municipal services; however, individual recipients are not to be named; and
- e. The cumulative impact of all exemptions granted.

Notice of this report will be included in any notice of the preparation of the budget required by law and will be posted on any bulletin board maintained by the District for public notices as well as on any website maintained by the District.

Education Law Sections 1608(3)-(7), 1716(3)-(7), 2022(2-a), 2601-a(3) and 2601-a(7)
 General Municipal Law Section 36
 Real Property Tax Law Sections 495 and 1318(l)
 8 New York Code of Rules and Regulations (NYCRR) Sections 170.8, 170.9 and 170.11
 State Education Department Handbook No. 3 on Budget

Adopted: 6/24/97

Revised: 2/24/98; 11/12/03; 10/28/08; 10/16/12; 4/14/15; 6/13/17

Book	North Rose-Wolcott Policy Manual
Section	5000 Non-Instructional/Business Operations
Title	Expenditures of School District Funds
Code	5310
Status	Active
Last Revised	January 9, 2007

SUBJECT: EXPENDITURES OF SCHOOL DISTRICT FUNDS

The Board of Education authorizes the Purchasing Agent to expend school funds as appropriated by approved operational and capital budgets, and by the adoption of special resolutions. He or she will make expenditures in accordance with applicable law and in a manner that will achieve the maximum benefit from each dollar expended.

All claims shall be properly audited before payment by the Claims Auditor who shall attest to the evidence of indebtedness to support the claim.

Complete records of all expenditures shall be maintained for future analysis and reporting within the time frame required by the Records Disposition Law or regulation.

Arts and Cultural Affairs Law Section 57.19
Education Law Sections 1720 and 2523
8 New York Code of Rules and Regulations (NYCRR) Section 185

NOTE: Refer also to Policies #5311 -- Safeguarding and Use of District Credit Cards
#5312 -- District-Owned Cell Phones Assigned to Individual Employees
#5313 -- Reimbursement for Meals/Refreshments
#6161 -- Conference/Travel Expense Reimbursement

Adopted: 1992
Revised: 1/9/07

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

February 8, 2024

6:00 PM

Auditorium of the Leavenworth Middle School

PRESENT:

BOE Members: Lucinda Collier, Tina Reed, John Boogaard, Shelly, Cahoon, Linda Eygnor, Paul Statskey [via video-conferencing 6:01p.m.], Jasen Sloan

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 27 students, staff and guests

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 6:00p.m.

Prior to approval of the agenda, item 5g9 – Coaching and Athletic Department Appointments was removed from the consent agenda for a roll call vote.

Approval of Agenda:

Motion for approval was made by Linda Eygnor and seconded by Shelly Cahoon with the motion approve 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of February 8, 2024.

2. Presentations:

- Student Presentation – Leavenworth Middle School
 - Trenton Brown 3rd grader was the student presenter.
- Superintendent Update – Michael Pullen
 - Mr. Pullen provided information regarding the Authorization to Fund Repair Reserve and the projected aid from the Governor’s initial proposal.
 - Mr. Pullen discussed the misconception being promoted on social media regarding recording of meetings.

3. Reports and Correspondence: Committee chairperson or liaison provided an update.

- Board of Education Building Liaisons
 - Elementary School –John Boogaard
 - Middle School – Shelly Cahoon
 - High School – Linda Eygnor
 - Cougar Ops – Tina Reed –
- Four County Board of Directors – Linda Eygnor
- Four County Legislative Committee – Linda Eygnor
- Handbook Committee – Lucinda Collier, Jasen Sloan, Paul Statskey – no report given
- Audit Committee –John Boogaard, Shelly Cahoon, Paul Statskey - no report given
- District Safety Committee – Jasen Sloan – no report given
- Policy Committee – Paul Statskey, Shelly Cahoon, Tina Reed - no report given
- Personnel & Negotiations Committee – Tina Reed, John Boogaard, Lucinda Collier – no report given

4. Public Access to the Board:

- No one addressed the Board of Education

EXECUTIVE SESSION:

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Tina Reed and seconded by Shelly Cahoon with motion approved 6-0. Paul Statskey lost connection.

Time entered: 6:35p.m.

Return to Regular Session: 6:43p.m.

5. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by John Boogaard and seconded by Linda Eygnor with the motion approved 7-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of January 25, 2024.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated November 29, December 13, 2023 and January 3, 5, 11, 18, 2024; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13897	12537	12457	14263	14264	13780	14657	13449	13840	15026
IEP Amendments:									
13856									

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Appoint Legal Counsel

RESOLUTION

Resolved, that the Board of Education appoints the law firm of Bond, Schoeneck & King PLLC as legal counsel, effective immediately.

e. Establish Scholarship – Robert “Bob” Monroe Memorial Scholarship

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, approves the establishment of Robert “Bob” Monroe Memorial Scholarship Award, which will give a cash award to a High School senior on a yearly basis who meets the criteria set forth by the donor. The Treasurer will hold the funds in an interest-bearing trust account for distribution according to written criteria established for the fund.

f. Donation to the District

RESOLUTION

BE IT RESOLVED, the Board of Education hereby accepts the donation of (1) conference table and (8) chairs

from the North Rose United Methodist Church, who originally received the table and chairs from Marshall Farms.

g. Personnel Items:

1. Letter of Resignation – Michael Zerniak

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Michael Zerniak as School Bus Driver Trainee, effective January 30, 2024.

2. Appoint Bus Driver – Christopher Zerniak

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Christopher Zerniak as Bus Driver, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: January 29, 2024-January 28, 2025
Salary: \$22.00/hr.

3. Appoint Bus Driver – Todd Montondo

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Todd Montondo as Bus Driver, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: December 27, 2023-December 26, 2024
Salary: \$22.00/hr.

4. Appoint Bus Driver – Gregory Wild

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the 52 week probationary appointment of Gregory Wild as Bus Driver, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87 as follows:

Probationary Period: February 9, 2024-February 8, 2025
Salary: \$25.00/hr.

5. Appoint Long Term Substitute Teacher – Sarah Maring

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Sarah Maring as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Mathematics 7-12, Initial
Appointment Dates: January 25, 2024-June 30, 2024
Salary: \$247.27/day

6. Appoint Long Term Substitute Teacher – Tyler Norris

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Tyler Norris as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Appointment Dates: January 22, 2024-June 30, 2024
 Salary: \$247.27/day

7. Temporarily Provisionally Appoint School Bus Driver Trainee – Tanya Tack

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the temporary provisional appointment of Tanya Tack as a School Bus Driver Trainee, conditional upon a criminal history check according to Commissioners Regulation §80-1.11 and Part 87 at a rate of pay of \$20.00/hr. effective February 12, 2024-May 11, 2024.

8. Co-Curricular Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2023-24 school year.

Name	Bldg.	Title	Step	Year	Salary
Jessica Lapp		Athletic Event Staff			Per NRWTA contract
Kathleen Vona-Winters	MS	Yearbook Advisor	1	1	\$1,131 prorated effective 1/25/24

9. Coaching and Athletic Department Appointments

Marc Blankenberg recommends the following individuals to fill coaching positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2023-24 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Baseball Coach	Varsity	Brandon Kapcinzki	3	8	\$5,493
Baseball Coach	JV	William McDermott	2	6	\$3,453
Baseball Coach	Modified	Brad LeFevre	1	2	\$2,478
Volunteer Assistant Baseball Coach	Varsity	Paul Statskey			Volunteer
Softball Coach	Varsity	Rob Yarrow	4	17	\$6,042
Softball Coach	JV	Whitney Markwica	2	4	\$3,453
Boys Tennis Coach	Varsity	Zachary Norris	2	4	\$4,132
Boys Track Coach	Modified	Alex Richwalder	4	10	\$4,089
Boys Track Coach	Varsity	Michael Flaherty	3	7	\$5,493
Girls Track Coach	Varsity	George Mitchell	4	34	\$6,042
Ski Club Advisor		Tyler Norris			Volunteer
Boys Tennis Coach	Modified	Ryan Haskins	1	3	\$2,558

10. Program Appointment

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individuals to work various enrichment programs during the 2023-2024 school year conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87.

Staff	Position	\$/Hr.
Brenda Mitchell	Grant Program Teacher	\$35.00/hr.

11. Written Agreement between the Superintendent and North Rose-Wolcott Teachers’ Association and an Employee of the District

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Teachers’ Association and an employee of the District, executed on January 25, 2024.

12. Written Agreement between the Superintendent and North Rose-Wolcott Teachers’ Association and an Employee of the District

RESOLUTION

Resolved, that the Board of Education of the North Rose-Wolcott Central School District approves the written agreement between the Superintendent of Schools and the North Rose-Wolcott Teachers’ Association and an employee of the District, executed on January 25, 2024.

13. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2023-2024 school year.

Jennifer Kerr

Caitlin Putman

6. Policies:

A motion for approval of the following items as listed under Policies is made by Jasen Sloan and seconded by Shelly Cahoon with the motion approved 7-0.

a) Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

5000	Non-Instructional/Business Operations	
5540	Publication of District’s Annual Financial Statement	Delete
5550	Maintenance of Fiscal Effort (Title 1 Programs)	Delete
5572	Audit Committee	Revised
5573	Internal Audit Function	Revised

➤ The Committee has reviewed the following policy and does not recommend any changes:

5000	Non-Instructional/Business Operations	
5571	Allegations of Fraud	Reviewed

7. Award Bids

A motion for approval of item a as listed under Award Bids is made by Tina Reed and seconded by John Boogaard

with the motion approved 7-0.

a) NRWCSD High School Auditorium SED Control # 65-15-01-06-0-10-023

It is the recommendation of our Architects, SEI Design Group and Construction Managers, DGA Builders LLC, to award the bid for the High School auditorium railings following competitive sealed bids received on January 30, 2024 as follows;

Contractor

Alpha Iron Works, LLC

Base Bid Contract Sum \$62,625

RESOLUTION

Be it Resolved, the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, authorizes awarding bids as follows to:

<u>Contractor</u>	<u>Items</u>	<u>Amount</u>
Alpha Iron Works, LLC	High School Auditorium Railings	\$62,625

8. Lease Agreement

A motion for approval of item a under Lease Agreement is made by Tina Reed and seconded by Linda Eygnor with the motion approved 7-0.

a) Approval of Lease for Wireless Telecommunications Facility on North Rose- Wolcott CSD Property

WHEREAS, the North Rose-Wolcott Central School District (the "*District*") owns that certain parcel of real property located at 0 Buchanan Road, County of Wayne, State of New York having the tax map identification number: 75116-00-339497 (the "*Property*"), a portion of the Property is not currently needed for District purposes and allowing a third party to utilize a portion of the Property pursuant to the terms and conditions of a lease agreement is in the best interests of the District; and

WHEREAS, Bell Atlantic Mobile Systems LLC., d/b/a Verizon Wireless ("*Verizon Wireless*") proposes to install and operate a wireless telecommunications facility and [utilization of certain ground space and a right of way for access and utilities on the unneeded portion of the Property] (the "*Project*"), as more particularly shown on the exhibit attached to that certain Land Lease Agreement between Verizon Wireless and the District (the "*Lease*"); and

WHEREAS, the District is authorized to lease a part of the Property upon such terms and conditions that the Board of Education of the District (the "*Board*") shall deem appropriate and in the best interest, including but not limited to the following: (i) the rent under the Lease shall at least be equal to the fair market rental value of the Property; (ii) the term of the Lease shall be five (5) years; and (iii) the tenant shall be required to restore the Property to its original condition upon the expiration or termination of the lease pursuant to New York Education Law §403-a; and

WHEREAS, the Board has determined that the portion of the Property to be leased to Verizon Wireless are not needed for school purposes; and

WHEREAS, the Board has determined that entering the Lease is in the best interest of the District; and

WHEREAS, the Board has determined that the rent to be paid by Verizon Wireless to the District is of fair market value; and

WHEREAS, the Lease is for a term of five (5) years; and

WHEREAS, the Lease obligates Verizon Wireless to restore the leased premises to its original condition at the end of the Lease term; and

NOW, THEREFORE BE IT RESOLVED by the Board that:

1. The Board hereby authorizes the District to enter into the Lease with Verizon Wireless to allow Verizon

Wireless to place and operate the Project and related infrastructure on the Property, for the term, the rent, and such other terms and conditions as agreed upon by the District and Verizon Wireless all as set forth in the Lease.

2. The Board finds that entering into the Lease is in the best interest of the District.
3. [That the adoption of Project is exempt from review under the New York State Environmental Quality Review Act pursuant to 6 N.Y.C.R.R. § 617.5(c)(15).]
4. That the execution, delivery and performance by the Superintendent of Schools, and/or the member of the Board as appropriate or as otherwise required by law, for and on behalf of the District, of all such further instruments and documents required in connection with the lease of the Property, each in form and substance approved by the Superintendent, and/or the members of the Board as appropriate or as otherwise required by law, his or her signature thereon being conclusive evidence of such approval, are hereby in all respects approved, adopted and authorized by and on behalf of the District.
5. That the foregoing resolutions shall remain in full force and effect until a copy of a subsequent resolution revoking or amending them, duly certified by the proper officers of the Board, shall be made by the Board.
6. That the Superintendent, and/or members of the Board as appropriate or as otherwise required by law, are hereby authorized, empowered and directed to execute and deliver such documents and take all such action on behalf of the District as may be deemed necessary, appropriate or advisable to carry out the intent or purposes of the foregoing resolutions.

9. Items requiring a roll call vote:

A motion for approval of item is made by Shelly Cahoon and seconded by Jasen Sloan with the following votes being cast:

a. Resolution to Establish Repair Reserve Fund and to Submit Proposition to Voters

BE IT RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District hereby authorizes the creation of a Repair Reserve Fund pursuant to and for the purposes set forth in New York General Municipal Law Section 6-d; and

BE IT FURTHER RESOLVED, that the following proposition be submitted to voters of the District at a meeting to be held on May 21, 2024:

Proposition No. 4 – Authorization to Fund Repair Reserve

Shall the following resolution be approved by the voters:

BE IT RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District is hereby authorized and directed to transfer Two Hundred and Fifty Thousand dollars (\$250,000.00) from the Liability Reserve established by the District June 30,2003, to the Repair Reserve; and

BE IT FURTHER RESOLVED, that an initial deposit not exceeding Twenty-five thousand dollars (\$25,000.00) shall be transferred from the 2023-24 unreserved, unappropriated general fund balance to the Repair Reserve Fund; and

BE IT FURTHER RESOLVED, that the Board of Education of the North Rose-Wolcott Central School District and/or its designee(s) is hereby authorized to take any and all action necessary to effectuate the funding of the Repair Reserve, as described herein.

BE IT FURTHER RESOLVED, that the District Clerk is hereby directed to include the forgoing proposition in the Notice of Annual District Meeting and Election for publication and/or posting in accordance with Education Law § 2004.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 7 votes in favor of the resolution and 0 votes against the resolution as follows:

Lucinda Collier	Voting	<u> X </u> yes	___ no
Tina Reed	Voting	<u> X </u> yes	___ no
John Boogaard	Voting	<u> X </u> yes	___ no
Shelly Cahoon	Voting	<u> X </u> yes	___ no
Linda Eygnor	Voting	<u> X </u> yes	___ no
Jasen Sloan	Voting	<u> X </u> yes	___ no
Paul Statskey	Voting	<u> X </u> yes	___ no

10. Items requiring a roll call vote:

A motion for approval of item is made by Shelly Cahoon and seconded by Jasen Sloan with the following votes being cast:

9. Coaching and Athletic Department Appointments

Marc Blankenberg recommends the following individuals to fill coaching positions.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2023-24 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Baseball Coach	Varsity	Brandon Kapcinzki	3	8	\$5,493
Baseball Coach	JV	William McDermott	2	6	\$3,453
Baseball Coach	Modified	Brad LeFevre	1	2	\$2,478
Volunteer Assistant Baseball Coach	Varsity	Paul Statskey			Volunteer
Softball Coach	Varsity	Rob Yarrow	4	17	\$6,042
Softball Coach	JV	Whitney Markwica	2	4	\$3,453
Boys Tennis Coach	Varsity	Zachary Norris	2	4	\$4,132
Boys Track Coach	Modified	Alex Richwalder	4	10	\$4,089
Boys Trach Coach	Varsity	Michael Flaherty	3	7	\$5,493
Girls Track Coach	Varsity	George Mitchell	4	34	\$6,042
Ski Club Advisor		Tyler Norris			Volunteer
Boys Tennis Coach	Modified	Ryan Haskins	1	3	\$2,558

Lucinda Collier	Voting	<u> X </u> yes	___ no
Tina Reed	Voting	<u> X </u> yes	___ no
John Boogaard	Voting	<u> X </u> yes	___ no
Shelly Cahoon	Voting	<u> X </u> yes	___ no
Linda Eygnor	Voting	<u> X </u> yes	___ no
Jasen Sloan	Voting	<u> X </u> yes	___ no
Paul Statskey	Voting	abstained	

Board Member Requests/Comments/Discussion:

- Jasen Sloan requested the Board of Education develop a policy regarding video and audio recording of meetings.

Good News:

- There was no report.

Informational Items:

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Linda Eygnor and seconded by Shelly Cahoon with motion approved 7-0.

Time adjourned: 7:21p.m.

Tina St. John, Clerk of the Board of Education

UNOFFICIAL

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING

February 22, 2024

6:00 PM

Auditorium of the Leavenworth Middle School

PRESENT:

BOE Members: Lucinda Collier, Tina Reed, John Boogaard, Shelly, Cahoon, Paul Statskey, Jasen Sloan

Absent: Linda Eygnor

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 9 students, staff and guests

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 6:01p.m.

Approval of Agenda:

Motion for approval was made by Tina Reed and seconded by Shelly Cahoon with the motion approve 6-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of February 22, 2024.

2. Presentations:

- Megan Paliotti presented and answered questions regarding the ESSA Accountability and Winter Benchmark Update
- Superintendent Update – Michael Pullen
 - Mr. Pullen provided an update and answered questions regarding the Climate Survey

3. Public Access to the Board:

- No one addressed the Board of Education

4. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Shelly Cahoon and seconded by John Boogaard with the motion approved 6-0.

Prior to approval of the consent agenda, item 4a– Board of Education Meeting Minutes was removed from the agenda.

~~a. Board of Education Meeting Minutes~~

RESOLUTION

~~Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of January 25, 2024.~~

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated December 6, 20, 2023, January 2, 4, and 23, 2024; and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number:

13965	14369	14740	15020	14481	13429	14216	14480		
IEP Amendments:									
11992									

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Amendment to the 2023-24 Budget

WHEREAS, the New York State Education Law authorizes a board of education to make amendments to the budget adopted by the predecessor board.

NOW, BE IT THEREFORE RESOLVED, that the Board of Education amends the budget for the 2023-24 school year from for the purpose of:

Bus Lift - to cover the cost of new bus lift in Bay 5, at a cost of \$75,700 to be financed from an appropriation of undesignated fund balance for which the expenditure is approved for state transportation aid in 2024-25; and

BE IT FURTHER RESOLVED that the Superintendent of Schools is authorized to take any and all action necessary to effectuate the purchases as described herein, and amend the 2023-2024 budget by an increase of \$75,700 to the Transportation Equipment code A-5510-200-06-0000.

e. Amendment to the 2023-24 Budget

WHEREAS, on January 17, 2024, equipment was damaged due to a power outage, and

BE IT THEREFORE BE RESOLVED that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approve the budget amendment in the amount of \$8,545 from insurance proceeds due to damage during power outage on January 17, 2024, and amend the 2023-2024 budget by an increase of \$8,545 to the Building Repair code A-1620-400-05-2200.

f. Personnel Items:

1. Letter of Resignation – Christie Graves

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Christie Graves as Elementary School Principal, effective March 12, 2024.

2. Letter of Resignation – Amy Iddings

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Amy Iddings as Clerk/Typist, effective March 11, 2024.

3. Appoint Long Term Substitute Teacher – Cathy LaValley

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the appointment of Cathy LaValley as a Long-Term Substitute Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Special Education, Permanent

Appointment Dates: Approximately February 6, 2024-April 12, 2024

Salary: \$247.27/day

4. Permanent Appointment – Megan Jock

RESOLUTION

Be it resolved, that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the permanent appointment of Megan Jock as Cook effective February 13, 2024.

5. Co-Curricular Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to fill co-curricular positions for the 2023-24 school year.

Name	Bldg.	Title	Step	Year	Salary
Ron Colon	MS	Set Design/Construction Musical	1	1	\$446

6. Correction Co-Curricular Appointment from August 24, 2024

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to fill co-curricular positions for the 2023-24 school year.

Name	Bldg.	Title	Step	Year	Salary
Amy Wiktorowicz	HS	Speak Out Advisor	1 3	2 8	\$1,357 \$2,117

7. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2023-2024 school year.

Leah Stuck	Aaron Dennis	Jennifer Murphy	David Zwolinski
Jermel Brown	Amy Connelly	Brad DeMass	Michael DeWispelaere
Evan Interlichia			

5. Items requiring a roll call vote:

A motion for approval of item a is made by Tina Reed and seconded by Paul Statskey with the following votes being cast:

a. SEORA FOR 2024-25 CAPITAL OUTLAY

WHEREAS, the North Rose-Wolcott Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District is considering undertaking the 2024-25 Capital Outlay project (the "Project") consisting of interior reconstruction at the North Rose Elementary School Auditorium, and

WHEREAS, the proposed elements of the Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the District reviewed the scope of the Project and has been advised that the Project constitutes a Type II Action pursuant Part 617.5(c)(10) of the Regulations, and as such is not subject to review under SEQRA; and

WHEREAS, the Board of Education of the District has reviewed the criteria contained in Part 617.5(c)(10) of the Regulations, and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that the Project is a Type II Action as such term is defined in the Regulations.

Section 2. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 6 votes in favor of the resolution and 0 votes against the resolution as follows:

Lucinda Collier	Voting	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Tina Reed	Voting	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
John Boogaard	Voting	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Shelly Cahoon	Voting	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Linda Eygnor	Voting	absent	
Jasen Sloan	Voting	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no
Paul Statskey	Voting	<input checked="" type="checkbox"/> yes	<input type="checkbox"/> no

Board Member Requests/Comments/Discussion:

- Jasen Sloan requested a discussion regarding the second meeting of the month being designated for workshops. If BOE members have a topic they would like discussed during a workshop, during this portion of the agenda is where they can make the suggestion.

Good News:

- There was no report.

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by John Boogaard and seconded by Shelly Cahoon with motion approved 6-0.

Time adjourned: 7:14p.m.

Tina St. John, Clerk of the Board of Education

NORTH ROSE-WOLCOTT CSD
2024-2025 Academic Calendar

July 2024						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	[4]	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
# of Days			Students		0	
			Teachers		0	

August 2024						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
# of Days			Students		0	
			Teachers		2	

September 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	[2]	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					
# of Days			Students		20	
			Teachers		20	

October 2024						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	[14]	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
# of Days			Students		21	
			Teachers		22	

November 2024						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	[11]	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	[27]	28	[29]	30
# of Days			Students		17	
			Teachers		17	

December 2024						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	[23]	24	25	26	27	28
29	30	31				
# of Days			Students		15	
			Teachers		15	

January 2025						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	[20]	21	22	23	24	25
26	27	28	[29]	30	31	
# of Days			Students		18	
			Teachers		18	

February 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	[17]	18	19	20	[21]	22
23	24	25	26	27	28	
# of Days			Students		15	
			Teachers		15	

March 2025						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					
# of Days			Students		20	
			Teachers		21	

April 2025						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	[14]	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			
# of Days			Students		17	
			Teachers		17	

May 2025						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	[26]	27	28	29	30	31
# of Days			Students		21	
			Teachers		21	

June 2025						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	[19]	20	21
22	23	24	25	26	27	28
29	30					
# of Days			Students		19	
			Teachers		19	

Notes & Holidays	
JULY	
Independence Day	July 4, 2024
AUGUST	
Regents Exams	August 19-20, 2024
Professional Development Days	August 28-29, 2024
SEPTEMBER	
Labor Day Holiday	September 2, 2024
School Opens for Students	September 3, 2024
OCTOBER	
Professional Development Day	October 11, 2024
Columbus Day	October 14, 2024
NOVEMBER	
Veterans' Day	November 11, 2024
Thanksgiving Recess	November 27-29, 2024
DECEMBER	
Winter Holiday Break	December 23-31, 2024
JANUARY	
Winter Holiday Break	January 1-3, 2025
School Reopens for Students	January 6, 2025
Martin Luther King, Jr. Day	January 20, 2025
Regents Exams	January 21-24, 2025
Lunar New Year	January 29, 2025
FEBRUARY	
Presidents' Week Recess	February 17-21, 2025
MARCH	
Professional Development Day	March 14, 2025
APRIL	
Spring Recess	April 14-18, 2025
Gr. 3-8 NYS ELA exam Computer-based	April 7-May 16, 2025
MAY	
Gr. 3-8 NYS Math exam Computer-based	April 7-May 16, 2025
Memorial Day	May 26, 2025
JUNE	
Regents Exams	June 4, 10, 17-18, 20-25, 2025
Juneteenth	June 19, 2025
Graduation	June 20, 2025
Rating Days	June 26-27, 2025
Legend: [] Holiday Recess <> Professional Development Day ^ Regents/State Exams	

183 Student Days/ 187 Teacher Days

Board of Education Approved:

Claims Audit Report NRW CSD Warrant 0053

1/26/2024

Summary of findings:

I checked all transactions in Warrant 0053 dated 1/26/2024 with the following findings.

PO 24-00689 was placed on 12/14/2023 – items were ordered on 11/7/2023.

All other transactions are okay, no other findings to report.

January 26, 2024
02:03:56 pm

North Rose-Wolcott Central School Dist

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Warrant Report
Fiscal Year: 2024

Warrant: 0053-Payables 01/26/24

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
					129,909.09	
Total for assigned computer checks						
Total for unassigned payments					0.00	
Total for manual checks					0.00	
Total for electronic transfers (manual)					0.00	
Certified warrant amount					129,909.09	
Total of credits associated with cash replacement checks issued					0.00	
Total for Warrant Report					129,909.09	
Net Disbursement by Fund - All Payments						
Fund Summary						
A						\$ 124,548.07
F						4,000.97
H						1,360.05
Total for All Funds						\$ 129,909.09
Bank Account Summary						
		Computer Checks	Cash Replacement	EFT's	Transactions	
LYONS BANK GENERAL F		36 Checks (147996-148031)	0	0	57	\$ 124,548.07
LYONS BANK SPECIAL A		4 Checks (003183-003186)	0	0	7	4,000.97
H-CAPITAL FUND CHEC		1 Check (000987)	0	0	1	1,360.05
Total for All Computer Checks						\$ 129,909.09

I hereby certify that I have audited the claims for the 41 checks and 0 electronic disbursements above, in the total amount of \$ 129,909.09 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/26/24
Date
Harley Seager
Claims Auditor

Harley Seager, Claims Auditor

Claims Audit Report NRW CSD Warrant 0054

2/5/2024

Summary of findings:

I checked all transactions in Warrant 0054 dated 2/2/2024 with the following findings.

No findings to report, all transactions are okay.

P.O. Number	Account	Description	Trans/Payment	Invoice Amt. For This Check	Payment Amt.	Check Date
Total for assigned computer checks						564,161.36
Total for unassigned payments						0.00
Total for manual checks						0.00
Total for electronic transfers (manual)						0.00
Certified warrant amount						564,161.36
Total of credits associated with cash replacement checks issued						0.00
Total for Warrant Report						564,161.36
Net Disbursement by Fund - All Payments						564,161.36
Fund Summary						
A					\$ 63,547.19	
C					35,043.83	
F					3,419.69	
H					462,150.65	
Total for All Funds						\$ 564,161.36
Bank Account Summary						
	Computer Checks	Cash Replacement	EFT's	Transactions		
LYONS BANK GENERAL F	45 Checks (148032-148076)	0	0	48	\$ 63,547.19	
LYONS BANK SCHOOL LU	2 Checks (013146-013147)	0	0	3	35,043.83	
LYONS BANK SPECIAL A	4 Checks (003187-003190)	0	0	5	3,419.69	
LYONS BANK CAPITAL F	1 Check (000297)	0	0	1	146,447.85	
H-CAPITAL FUND CHEC	4 Checks (000988-000991)	0	0	4	315,702.80	
Total for All Computer Checks						\$ 564,161.36

I hereby certify that I have audited the claims for the 56 checks and 0 electronic disbursements above, in the total amount of \$ 564,161.36 You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/2/24 *Harley Seager*
 Date Claims Auditor

Harley Seager, Claims Auditor